

Cornwall Far West Holiday Accommodation Website  
Self-catering Property Take-on Pro-forma.

The hub of your entry will be your `base page` - an example can be seen at  
<https://www.cornwallfarwest.co.uk/cfwlittlebeachhouse.htm>

The following information will help me to produce your base page... please answer in a simple email.

Name of property as it will appear on the website.

Location

Your name – as you wish it to appear.

Your telephone contact number as you wish it to appear.

Your email address for booking enquiries.

Number of persons accommodated in fixed beds.

Number of extra persons accommodated in temporary beds (Z bed, bed-settee etc)

Please indicate layout of bedrooms (eg 1 double, 1 twin etc)

Does the property have private parking ?

Do you wish to advertise the property as being suitable for those with limited mobility ( wheelchair access; ground floor bedroom etc.).

Do you allow pets; most owners who do charge a fixed amount extra per pet per week ... ?

Do you provide all linen and towels / just linen / linen and hand towels etc ?

Do you allow smoking in the property – very unusual now.

Will the property be available all year round ?

Are all electricity charges included – if not is there a coin meter ?

Do you welcome `Under 5`s ? ... if so do you provide a cot and/or high chair ?

Would you accept out of season short break bookings ?

Does your property have an open fire or woodburner ?

Do you provide WiFi broadband for visitors ?

Does your property have a swimming pool or hot tub ?

Would you like a map showing the location of your property included on the base page of your entry ?

What is your normal Changeover Day ?

The standard entry includes an availability page and entry into the availability system on the website. It is important that the information is kept up to date on this system – normally the owner emails me at regular intervals (as often as you wish) to update the information. This updating service is included in the standard cost.

A second system involves me updating the data direct from owners` websites (where available) on a monthly basis. This involves more work here and I have to charge an extra £12 plus vat per year for this service. The advantage to the owner is that it does not require any action by them as long as their website data is current; the disadvantage is that the updated data may be several weeks old.

If you do not wish to be included in the availability system, that is fine !

I can include up to 8 images – ideally internal and external – of your property on your base page, ideally please supply these as email attachments.

The base page text in the `grey box` is down to the owner; please again supply by email.

Thank you.